

# Pupils' Acceptable Use Policy - KS2

I understand that the Acceptable Use Policy will help keep me safe and happy online at home and at school.

## Safe

- I will behave online the same way as I behave in the classroom.
- I only send messages which are polite and friendly.
- I will only post pictures or videos on the internet if they are safe and appropriate, and if I have permission.
- I only talk with, and open messages from people I know.
- I will only click on links if I know they are safe.
- I know that people I meet online may not always be who they say they are. If someone online suggests meeting up, I will immediately talk to an adult.

### Learning

- I will not use my own personal devices at school.
- I always ask permission from an adult before using the internet.
- I only use websites and search engines that my teacher has chosen.
- If I need to learn online at home, I will follow the school remote learning AUP.

### Trust

- I know that not everything or everyone online is honest or truthful.
- I will check content on various sources like other websites, books or with a trusted adult.
- I always credit the person or source that created any work, images, or text I use.
- I know that I am not allowed on personal e-mail, social networking sites or instant messaging in school.

### Responsible

- I keep my personal information safe and private online.
- I will keep my passwords safe and will not share them.
- I will not access or change other people's files or information.
- I will only change the settings on a device if a member of staff has allowed me to.
- I know that I should not look for bad language, inappropriate images or violent, or unsuitable games, and that if I accidently come across any of these I should report it to an adult.

### Understand

- I understand that the school internet filter is there to protect me, and I will not try to bypass it.
- I know that all school devices and systems are monitored to help keep me safe, including when I use them at home.
- I have read and talked about these rules with my parents/carers.
- I can visit <u>www.thinkuknow.co.uk</u> and <u>www.childline.org.uk</u> to learn more about being safe online.
- I know that if I do not follow the school rules then I may not be allowed to use the school internet for my learning.

Tell

- If I see anything online that I should not or that makes me feel worried or upset, I will minimise the page, shut the laptop or turn off the screen, and tell an adult straight away.
- If I am aware of anyone being unsafe with technology, I will report it to a teacher.
- I know it is not my fault if I see, or someone sends me, something bad online. I always talk to an adult if I am not sure about something or if something happens online that makes me feel worried or frightened.